



TECHNICAL DIRECTOR

ACCOUNTABLE TO:

Assistant Pastor
Executive Pastor
Lead Pastor

TALENTS/ABILITIES DESIRED:

ability to work with and build a team; administration; ability to relate to culturally diverse congregation, written and verbal communication skills; organization; creativity; initiative; self-motivation; flexibility; ability to receive feedback; willingness to learn and adapt; Biblical knowledge and ministry experience preferred

PASSIONATE ABOUT:

leading others in an encounter with the manifest presence of God; developing teams; production and technology

CHARACTER TRAITS:

teachability, trustworthy, self-aware, humble, compassionate, transparent

MEETINGS AND TRAININGS:

attend annual district conference, as well as other conferences as suggested by the leadership of Risen King

POSITION:

Full-Time Staff

ROLE SUMMARY

A spirit-filled leader with a passion for ministry and technical production; a leader who can oversee church production and media to build a welcoming community where people encounter the manifest presence of God and get equipped to make an impact in the world around them.

RESPONSIBILITIES

- A/V: Direct the Media Department to ensure A/V needs are met for weekly Worship Services and special events such as funerals, weddings, conferences, etc.
- Live Streaming: Manage A/V for Risen King Church Online
- Content: produce online media content for church website and social media platforms.
- Website: manage and update church website
- Social Media: develop and oversee social media accounts.
- Team Building: build a production / media team through training team members and scheduling team members for lighting, cameras, audio and CG.
- Participate in staff meetings, retreats and other events as needed.
- Maintain supportive working relationships with staff, volunteers and congregants through close collaboration and proactive communication.
- Assist in the development of IT processes

OTHER RESPONSIBILITIES

- Skills in graphic design are desired but not required. Depending on level of graphic expertise, oversee all branding and marketing for Risen King.
- Through the collaborative process with staff, research and improve communications to promote Risen King in the community. Serve as the hub through which all things in media will flow.
- Monitor the use of logos, and all promotional materials representing Risen King.
- Develop and administer church communications policies.
- Develop and administer Media budget.
- Work with staff and volunteers in helping them to develop communication plans to mobilize their specific audiences



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LEADERSHIP EXPECATIONS

- Accountability to Metro District of the C&MA through licensing
- A growing Christian faith and character
- A commitment to the mission of the church: Encounter | Equip | Impact
- A strong prayer life
- A call to pastoral ministry and Rockland county
- A lifestyle congruent with the biblical requirements for leaders (1 Tim. 3:1-13; 2 Tim. 2; Titus 1:5-9)

DISCLAIMER

The statements in this description are intended to describe the essential/non-essential nature of this position. It is not intended to be an exhaustive list of responsibilities. Other duties may be assigned as needed.

By signing this job description you are agreeing to the descriptive (not prescriptive) nature of this position.

ANNUAL SALARY

The annual salary for the pastoral staff will be determined by the governing board of Risen King and based on the following: experience, education and tenure. An annual review of salary and benefits, as well as job performance will take place during an end of year meeting held by the governing board of Risen King.

TIME COMMITMENT

This is a full time position that includes weekend services as well as office hours. Staff are expected to attend ALL weekend services as well as ALL church wide events as assigned (for example, church picnic, baptisms service, etc). Staff members are allowed vacation time as determined by the Governing Board of Risen King. It is the responsibility of the staff to assign replacements when unable to attend weekend services or events, as well as communicate plans to the staff. Staff members *should not be absent from more than 2 weekend services per year* unless approved by the Lead Pastor.

[signature of employee]

[date]

[signature of Lead Pastor]

[date]